



ANNOUNCEMENT OF COURSE REGISTRATION ACTIVITIES FOR PROBATIONARY STUDENTS (P1 AND P2), SEMESTER 1, ACADEMIC SESSION 2026/2027

1. ACTIVITY SCHEDULE FOR SEMESTER 1, ACADEMIC SESSION 2026/2027

ACTIVITY	DATE
Examination Results for Semester 2, Academic Session 2025/2026	21 August 2026 (Friday) Examination results announced to students at 11:00 AM via the <i>CampusOnline</i> portal (http://campusonline.usm.my)
Course Registration via E-Daftar (<i>includes academic advising by the Academic Advisor and approval by the Dean/Deputy Dean (Academic)</i>)	15 September 2026 (Tuesday) to 18 October 2026 (Sunday) - Week 3
Semester 1, 2026/2027 begins	28 September 2026

2. TERMS AND GENERAL INFORMATION FOR E-DAFTAR COURSE REGISTRATION

- (a) Registration Portal: Course registration is conducted via the USM *CampusOnline* portal (<https://campusonline.usm.my>) under the **E-Daftar (Course Registration)** menu.
- (b) **Classification of the study year is based on the total accumulated units/cumulative units.**
- (c) Students must contact their respective School if Academic Advisor information is missing from the system in order to proceed with academic advising sessions.
- (d) The list of courses registered during the E-Daftar period can still be updated (added or dropped) during the registration activity window by the Academic Advisor and the Dean/Deputy Dean (Academic).
- (e) All registered courses must receive endorsement and official approval from the Academic Advisor as well as the Dean/Deputy Dean (Academic) before being activated as registered courses¹.
- (f) The registration workflow can be referenced in the **P1P2 User Manual** document for guidance.
- (g) Students can register for all courses via E-Daftar **except** Co-Curriculum courses.
 - Co-Curriculum registration is managed directly by the Centre for Co-Curricular Programmes according to the respective campus (Main, Engineering, or Health Campus).
 - Co-Curriculum courses will be pre-entered into the student's course registration record prior to the E-Daftar activity if the pre-registration application is successful¹.
- (h) Registration for Audit-type courses (course type code **Y**) is **strictly not permitted**.
- (i) The minimum and maximum number of registered credit units/workload must strictly remain within the prescribed range set by the university based on academic status

Academic Status	Minimum Unit	Maximum Unit
P1	9	12
P2	9	10

3. REGISTRATION STATUS FOR STUDENTS WITH OUTSTANDING DEBTS

Any student with outstanding debt arrears up to the end of Semester 2, Academic Session 2025/2026 **will not be allowed to register for courses**. Affected students will only be permitted to register once all outstanding debts have been fully settled.

Students who wish to discuss or enquire about debt arrears may contact the Bursar's Department:-

Main Campus: 04-653 3770 / 6169 (Cik Safiah Samsudin)
 Tuanku Syed Sirajuddin Engineering Campus: 04-599 5024 (Puan Norasmida Shahrol Yahya)
 Health Campus: 09-767 2111 / 2127 (Puan Fuziah Abdullah/Puan Nur Asiah Ibrahim/Puan Siti Muslihah Bakar)

eDaftar Notice:

Any inquiries can be emailed to:
 Main Campus: kewangan_pelajar@usm.my
 Tuanku Syed Sirajuddin Engineering Campus: pelajar_eng@usm.my
 Health Campus: studentkck@usm.my

The list of indebted students can be retrieved by Schools via the SMU-P system under the **Senarai Pelajar Berhutang** (List of Debted Students) menu.

4. FAILURE TO REGISTER COURSES & ACTIONS BY SCHOOLS/CENTRES

Course registration for active status students (**P1 & P2**) is **MANDATORY**. The University will terminate (*deregister*) of any student who fails to register for courses without a valid reason.

Schools can identify active students who have not yet registered for courses in a given semester via SMU-P under the **Senarai Pelajar Aktif - Belum/Tidak Mendaftar Kursus** (List of Active Students - Yet/Did Not Register Courses) menu.

Schools/Centres must reach out to unregistered students to determine their current status of study.

Schools/Centres must inform the Student Records Unit if a student is arriving late to register or is applying for/undergoing a deferment of study, to prevent automatic termination by the university

Schools/Centres must finalize and submit a written endorsement of students who failed to register or could not be contacted to the Student Records Unit to be removed from the USM Registered Students List by Week 3 at the latest.

5. ENQUIRIES AND REFERENCE DIRECTORY

ITEM	OFFICER / UNIT RESPONSIBLE	OFFICE EXTENSION NO.
- Diploma & Degree Students Registration Secretariat - University course offerings data - Postponement of studies	Encik Abdul Hafiz Abdul Hadi Senior Assistant Registrar Student Records Unit Academic Management Division Registrar Department	3211 General Office = 4194/2924/2925/ 3169/2336/3076
Approval of course offerings	Senate Unit Academic Management Division Registrar Department	General Office = 3276
E-Daftar Technical Support System	Puan Janariah Abdul Rashid Information Technology Officer Digital Transformation Center Cik Santi Jafar Information Technology Officer Digital Transformation Center	4243 2741
CampusOnline Portal	ServisDesk Digital Transformation Center	4400
Student Financial / Debt Arrears Affairs	Puan Nurul Hayati Azme Senior Assistant Bursar Student Accounts Unit Bursary (Main Campus) Encik Ismail Jamaluddin Chief Assistant Bursar Bursary (Tuanku Syed Sirajuddin Engineering Campus) Puan Rozila Mohd Roslan Senior Assistant Bursar Bursary (Health Campus)	6169 General Office = 3770 5020 General Office = 5024 2124 General Office = 2127/2111
Student Loans / Scholarships	Student Scholarships, Loans and Awards Unit Student & Alumni Development Affairs Division	General Office = 6136

Manual Pengguna Sistem eDaftar Pelajar P1/P2

eDaftar System User Manual for P1/P2 Students

Manual ini dibahagikan mengikut tiga peranan utama:
This manual is divided according to three main roles:

Pelajar, Penasihat Akademik, dan Dekan/Timbalan Dekan (Akademik).
Student, Academic Advisor, and Dean/Deputy Dean (Academic).

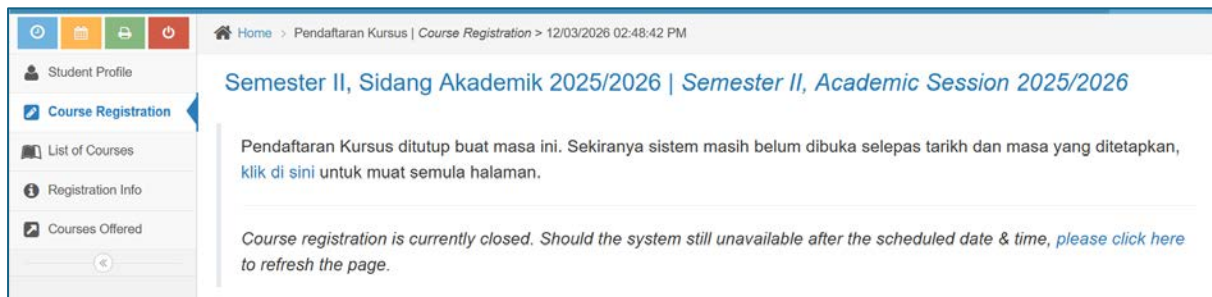
1. Panduan Pengguna: Pelajar (P1/P2) / User Guide: Students (P1/P2)

Pendaftaran kursus bagi pelajar P1/P2 adalah tertakluk kepada kelulusan. Sila ikuti langkah-langkah di bawah untuk memilih dan menghantar permohonan kursus anda.

Course registration for P1/P2 students is subject to approval. Please follow the steps below to select and submit your course application.

Langkah 1: Log Masuk & Semak Status/ Step 1: Log In & Check Status

- Akses menu **Course Registration**.
*Access the **Course Registration** menu.*
- Sekiranya sistem belum dibuka secara rasmi, anda akan melihat paparan penutupan pendaftaran.
If the system is not officially open yet, you will see a registration closed screen.



- Jika sistem pendaftaran biasa ditutup tetapi dibuka khas untuk status anda, sistem akan memaparkan profil akademik anda yang menunjukkan **Taraf Akademik: PERCUBAAN 1 atau PERCUBAAN 2**.
*If the standard registration system is closed but specially opened for your status, the system will display your academic profile showing **Academic Standing: PROBATION 1 or PROBATION 2**.*

Student Profile

Course Registration

List of Courses

Registration Info

Courses Offered

XUE, SHENGJIE

No. Pengenalan
Identification No.

USM202504679

No. Matrik
Matric No.

24300644

Status

AKTIF
ACTIVE

Semester Masuk
Semester Registered

251

Taraf Akademik
Academic Status

PERCUBAAN 1
PROBATION 1

Pusat Pengajian
School

PUSAT PENGAJIAN
SAINS KOMPUTER
SCHOOL OF
COMPUTER
SCIENCES

Kampus
Campus

INDUK
MAIN CAMPUS

Program
Programme

PERKOMPUTERAN
CERDAS (UOW)
INTELLIGENT
COMPUTING (UOW)

Rancian
Programme Structure

Major

Minor

MUET

Tahun
Year

SAINS KOMPUTER
COMPUTER SCIENCE

TIDAK BERKENAAN
NOT APPLICABLE

TIDAK BERKENAAN
NOT APPLICABLE

TAHUN PERTAMA
YEAR 1

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan
Registration of courses is subject to the approval

Kursus | Course

[1] Select Course

Jenis | Type

[2] Select Type - a list will be displayed based on the selected

Register

#	Kod Code	Tajuk Title	Jenis Type	Unit	
Tiada maklumat No record					
JUMLAH UNIT TOTAL UNIT				0	
JUMLAH BEBAN KERJA (UNIT) SEBENAR TOTAL ACTUAL WORK LOAD (UNIT)				0	

Butang "Hantar" akan diaktifkan sekiranya jumlah beban kerja (unit) sebenar berada dalam julat yang ditetapkan.
The "Submit" button will be activated if the total actual workload (units) is within the specified range.

Sila klik butang "Hantar" bagi membolehkan Penasihat Akademik menyemak dan mengesahkan pendaftaran kursus.
Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.

Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau mengugurkan kursus melalui sistem eDaftar.
Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDaftar system.

Langkah 2: Pemilihan Kursus/ Step 2: Course Selection

- Pilih kursus pada ruangan **Kursus** dan tentukan Jenis.
*Select a course in the **Course** section and specify the Type.*
- Klik butang **Register**.
*Click the **Register** button.*

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

- Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan
Registration of courses is subject to the approval

Kursus | Course

Jenis | Type [Register](#)

#	Kod Code	Tajuk Title	Jenis Type	Unit
Tiada maklumat No record				
JUMLAH UNIT TOTAL UNIT				0
JUMLAH BEBAN KERJA (UNIT) SEBENAR TOTAL ACTUAL WORK LOAD (UNIT)				0

- Pastikan jumlah beban kerja (unit) yang didaftarkan berada dalam julat unit yang telah ditetapkan oleh pihak universiti.
Ensure that the total workload (units) registered falls within the unit range set by the university.

#	Kod Code	Tajuk Title	Jenis Type	Unit		
1	AAP312 (Belum Disahkan Not Confirmed)	ANALITIK GUNAAN APPLIED ANALYTICS	T	3		
2	AAW211 (Belum Disahkan Not Confirmed)	PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN PROGRAMMING FOR BUSINESS ANALYTICS	T	3		
3	AAW318	PROJEK ANALITIK PERNIAGAAN GUNAAN APPLIED BUSINESS ANALYTICS PROJECT	T	3		
JUMLAH UNIT TOTAL UNIT				9		
JUMLAH BEBAN KERJA (UNIT) SEBENAR TOTAL ACTUAL WORK LOAD (UNIT)				9		

• Butang "Hantar" akan diaktifkan sekiranya jumlah beban kerja (unit) sebenar berada dalam julat yang ditetapkan.
The "Submit" button will be activated if the total actual workload (units) is within the specified range.

• Sila klik butang "Hantar" bagi membolehkan Penasihat Akademik menyemak dan mengesahkan pendaftaran kursus.
Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.

• Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau menggugurkan kursus melalui sistem eDaftar.
Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDaftar system.

Hantar | Submit → DR. MOHAMMAD ALI SARFUGHADI

SUP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

Langkah 3: Penghantaran Permohonan/ Step 3: Application Submission

- Butang Hantar hanya akan diaktifkan jika unit kursus berada dalam julat yang betul.
The Submit button will only be activated if the course units are within the correct range.
- Nota Penting (Ralat Tiada Maklumat Penasihat):** Sekiranya maklumat Penasihat Akademik anda tiada di dalam sistem, butang "Hantar" tidak akan aktif. Anda perlu menghubungi pusat pengajian untuk mengemas kini maklumat tersebut terlebih dahulu.
Important Note (Missing Advisor Information Error): If your Academic Advisor's information is not found in the system, the "Submit" button will remain inactive. You must contact your faculty/school to update this information first.

#	Kod Code	Tajuk Title	Jenis Type	Unit		
1	AAP312 (Belum Disahkan Not Confirmed)	ANALITIK GUNAAN APPLIED ANALYTICS	T	3		
2	AAW211 (Belum Disahkan Not Confirmed)	PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN PROGRAMMING FOR BUSINESS ANALYTICS	T	3		
3	AAW318	PROJEK ANALITIK PERNIAGAAN GUNAAN APPLIED BUSINESS ANALYTICS PROJECT	T	3		
JUMLAH UNIT TOTAL UNIT				9		
JUMLAH BEBAN KERJA (UNIT) SEBENAR TOTAL ACTUAL WORK LOAD (UNIT)				9		

• Butang "Hantar" akan diaktifkan sekiranya jumlah beban kerja (unit) sebenar berada dalam julat yang ditetapkan.
The "Submit" button will be activated if the total actual workload (units) is within the specified range.

• Sila klik butang "Hantar" bagi membolehkan Penasihat Akademik menyemak dan mengesahkan pendaftaran kursus.
Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.

• Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau menggugurkan kursus melalui sistem eDaftar.
Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDaftar system.

Butang "Hantar" tidak dapat diaktifkan kerana tiada maklumat Penasihat Akademik. Sila hubungi pusat pengajian untuk pengemaskinian maklumat Penasihat Akademik.
The "Submit" button cannot be enabled because there is no Academic Advisor information. Please contact your respective school to appoint and update your Academic Advisor.

SUP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

Butang "Hantar" tidak dapat diaktifkan kerana tiada maklumat Penasihat Akademik. Sila hubungi pusat pengajian untuk pengemaskinian maklumat Penasihat Akademik.
The "Submit" button cannot be enabled because there is no Academic Advisor information. Please contact your respective school to appoint and update your Academic Advisor.

- Klik butang Hantar [Nama Penasihat Akademik].
Click the Submit button [Academic Advisor's Name].
- Satu paparan pop-up pengesahan akan muncul. Klik **OK** untuk meneruskan.
A confirmation pop-up window will appear. Click OK to proceed.

- **Perhatian:** Setelah butang OK diklik, tiada sebarang pindaan (tambah/gugur kursus) dibenarkan lagi oleh pelajar melalui eDaftar.

Attention: Once the OK button is clicked, no further amendments (adding/dropping courses) will be allowed by the student through eDaftar.

1 AAP312 (Belum Disahkan | Not Confirmed) ANALITIK GUNAAN
APPLIED ANALYTICS

2 AAW211 (Belum Disahkan | Not Confirmed)

3 AAW318

JUMLAH UNIT | TOTAL UNIT

JUMLAH BEBAN KERJA (UNIT) SEBENAR | TOTAL ACTUAL WORK LOAD

• Butang "Hantar" akan diaktifkan sekiranya jumlah unit yang didaftarkan berada dalam julat yang ditetapkan.
The "Submit" button will be activated if the total units registered are within the specified range.

• Sila klik butang "Hantar" bagi membolehkan Penasihat Akademik mengesahkan pendaftaran kursus.
Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.

• Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau menggugurkan kursus melalui eDaftar.
Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDaftar.

Hantar | Submit → DR. MOHAMMAD ALI SARVGHADI

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

Langkah 4: Semakan Status Permohonan/ Step 4: Checking Application Status

- Selepas menghantar, paparan sistem akan menunjukkan status: **P1P2: Permohonan Dihantar untuk Perakuan Penasihat Akademik.**
After submitting, the system display will show the status: **P1P2: Application Submitted for Academic Advisor's Endorsement.**

Home > Pendaftaran Kursus | Course Registration > 12/03/2026 03:00:17 PM

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

P1P2: Permohonan Dihantar untuk Perakuan Penasihat Akademik | Application Sent for Academic Advisor's Approval

Tarikh Date	Status	Peranan Role	Kursus Daftar Registered Course	Catatan Notes
12/03/2026 14:59 PM	-	Pelajar Student	AAP312 (3), AAW211 (3), AAW318 (3)	-

Semak Semula | Recheck

- Anda boleh menyemak status terkini dan melihat senarai kursus yang didaftarkan di bawah menu **List of Courses**.
You can check the latest status and view the list of registered courses under the **List of Courses** menu.

Home > Senarai Kursus | List of Courses

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

XUE, SHENGJIE | 24300644

#	Kod Code	Tajuk Title	Semester	Jenis Type	Unit	Kaedah Method	Tarikh Date
1	AAP312	ANALITIK GUNAAN APPLIED ANALYTICS	252	T	3	WEB	12/03/2026 15:35 PM
2	AAW211	PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN PROGRAMMING FOR BUSINESS ANALYTICS	252	T	3	WEB	12/03/2026 15:35 PM
3	AAW318	PROJEK ANALITIK PERNIAGAAN GUNAAN APPLIED BUSINESS ANALYTICS PROJECT	252	T	3	WEB	12/03/2026 16:01 PM
4	ACE401	PERNIAGAAN, PERANCANGAN & PERBANKAN BUSINESS, PLANNING & BANKING	252	T	3	WEB	12/03/2026 15:51 PM

JUMLAH UNIT | TOTAL UNIT : 12 Unit
JUMLAH BEBAN KERJA (UNIT) SEBENAR | TOTAL ACTUAL WORK LOAD (UNIT) : 12 Unit

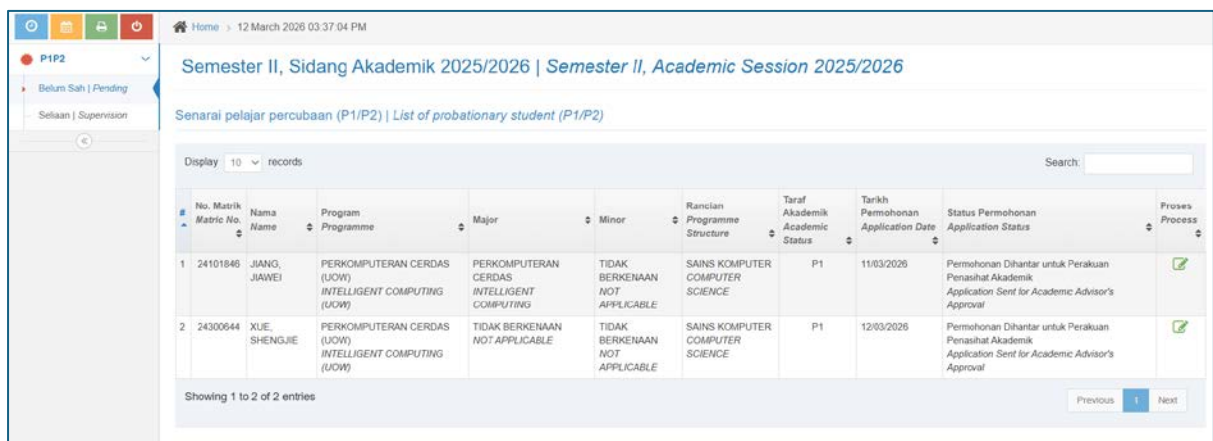
2. Panduan Pengguna: Penasihat Akademik (PA)/ User Guide: Academic Advisor (AA)

Penasihat Akademik bertanggungjawab untuk menyemak, membuat pindaan (jika perlu), dan memperakukan pendaftaran kursus pelajar di bawah seliaan mereka.

Academic Advisors are responsible for reviewing, making amendments (if necessary), and endorsing the course registration of students under their supervision.

Langkah 1: Semakan Senarai Permohonan Pelajar/ Step 1: Reviewing Student Application List

- Log masuk ke sistem eDaftar dan klik pada menu P1P2 > Belum Sah.
Log in to the eDaftar system and click on the P1P2 > Pending menu.
- Senarai pelajar yang telah menghantar permohonan akan dipaparkan dengan status Permohonan Dihantar untuk Perakuan Penasihat Akademik.
The list of students who have submitted their applications will be displayed with the status Application Submitted for Academic Advisor's Endorsement.
- Klik pada ikon **Proses (Pensil hijau)** di hujung nama pelajar untuk membuka borang perakuan.
*Click on the **Process icon (Green pencil)** at the end of the student's name to open the endorsement form.*



No. Matrik Matric No.	Nama Name	Program Programme	Major	Minor	Rancangan Programme Structure	Taraf Akademik Academic Status	Tarikh Permohonan Application Date	Status Permohonan Application Status	Proses Process
1 24101846	JIANG, JIAWEI	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	PERKOMPUTERAN CERDAS INTELLIGENT COMPUTING	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	11/03/2026	Permohonan Dihantar untuk Perakuan Penasihat Akademik Application Sent for Academic Advisor's Approval	
2 24300644	XUE, SHENGJIE	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	12/03/2026	Permohonan Dihantar untuk Perakuan Penasihat Akademik Application Sent for Academic Advisor's Approval	

Langkah 2: Proses Penasihat & Kemas Kini Kursus/ Step 2: Advising Process & Course Update

- Di dalam **Form Penasihat Akademik**, anda boleh melihat profil pelajar dan senarai kursus yang dipohon.
*In the **Academic Advisor Form**, you can view the student's profile and the list of applied courses.*
- Fungsi Add/Drop:** PA mempunyai akses untuk menambah atau mengugurkan kursus bagi pihak pelajar sekiranya perlu.
Add/Drop Function: The Academic Advisor has access to add or drop courses on behalf of the student if necessary.
- Anda juga boleh menekan butang *Senarai kursus yang telah diambil* untuk melihat sejarah akademik pelajar bagi memastikan pemilihan kursus adalah tepat.
You can also click the List of Courses Taken button to view the student's academic history to ensure accurate course selection.

Home > Pendaftaran Kursus | Course Registration > 12/03/2026 03:37:52 PM

XUE, SHENGJIE

No. Pengenalan Identification No.	USM202504679	Taraf Akademik Academic Status	PERCUBAAN 1 PROBATION 1	Rancian Programme Structure	SAINS KOMPUTER COMPUTER SCIENCE
No. Matric Matric No.	24300644	Pusat Pengajian School	PUSAT PENGAJIAN SAINS KOMPUTER SCHOOL OF COMPUTER SCIENCES	Major	TIDAK BERKENAAN NOT APPLICABLE
Status	AKTIF ACTIVE	Kampus Campus	INDUK MAIN CAMPUS	Minor	TIDAK BERKENAAN NOT APPLICABLE
Semester Masuk Semester Registered	251	Program Programme	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	MUET	
				Tahun Year	TAHUN PERTAMA YEAR 1

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

- Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan
Registration of courses is subject to the approval

Kursus | Course: [1] Select Course

Jenis | Type: [2] Select Type - a list will be displayed based on the selection **Register**

#	Kod Code	Tajuk Title	Jenis Type	Unit		
1	AAP312 (Belum Disahkan Not Confirmed)	ANALITIK GUNAAN APPLIED ANALYTICS	T	3		
2	AAW211 (Belum Disahkan Not Confirmed)	PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN PROGRAMMING FOR BUSINESS ANALYTICS	T	3		
3	AAW318 (Belum Disahkan Not Confirmed)	PROJEK ANALITIK PERNIAGAAN GUNAAN APPLIED BUSINESS ANALYTICS PROJECT	T	3		
JUMLAH UNIT TOTAL UNIT				9		
JUMLAH BEBAN KERJA (UNIT) SEBENAR TOTAL ACTUAL WORK LOAD (UNIT)				9		

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

P1P2: Permohonan Dihantar untuk Perakuan Penasihat Akademik | Application Sent for Academic Advisor's Approval

Tarikh Date	Status	Peranan Role	Kursus Daftar Registered Course	Catatan Notes
12/03/2026 15:36 PM	-	Pelajar Student	AAP312 (3), AAW211 (3), AAW318 (3)	-

Senarai kursus yang telah diambil | List of courses taken

PENGESAHAN

Catatan | Notes

0 / 500

Tarikh Penasihat | Advising Date

dd/mm/yyyy

Kaedah Penasihat | Advising Method

☐ Bersemuka | Face-to-Face

☐ Atas Talian | Online

☐ Lain-lain | Others

LULUS | APPROVED

Langkah 3: Pengesahan & Perakuan/ Step 3: Verification & Endorsement

- Scroll ke bahagian bawah borang pada ruangan **PENGESAHAN**.
*Scroll to the bottom of the form to the **VERIFICATION** section.*

- Isi maklumat wajib berikut:
Fill in the following required information:

- Catatan wajib diisi
- Tarikh penasihat wajib diisi
- Sila pilih kaedah penasihat

- Catatan: Masukkan ulasan penasihat anda.
Remarks: Enter your advising comments.
- Tarikh Penasihat: Pilih tarikh (tidak boleh melebihi tarikh hari semasa permohonan diproses).
Advising Date: Select the date (must not exceed the current date on which the application is processed).

- o Kaedah Penasihat: Pilih sama ada *Bersemuka*, *Atas Talian*, atau *Lain-lain*. (Jika pilih *Lain-lain*, anda wajib menyatakan kaedah tersebut di ruang yang disediakan).
Advising Method: Select either In-person, Online, or Others. (If Others is selected, you are required to specify the method in the field provided).

• Sila nyatakan kaedah lain-lain

- **Nota Penting (Ralat Tiada Maklumat Dekan):** Sekiranya maklumat Timbalan Dekan (Akademik) tidak tersedia dalam sistem, anda tidak dibenarkan membuat pengesahan. Sila hubungi Unit Rekod Pelajar untuk pengemaskinian.
Important Note (Missing Dean Information Error): *If the Deputy Dean (Academic) information is not available in the system, you will not be allowed to perform the verification. Please contact the Student Records Unit for an update.*

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

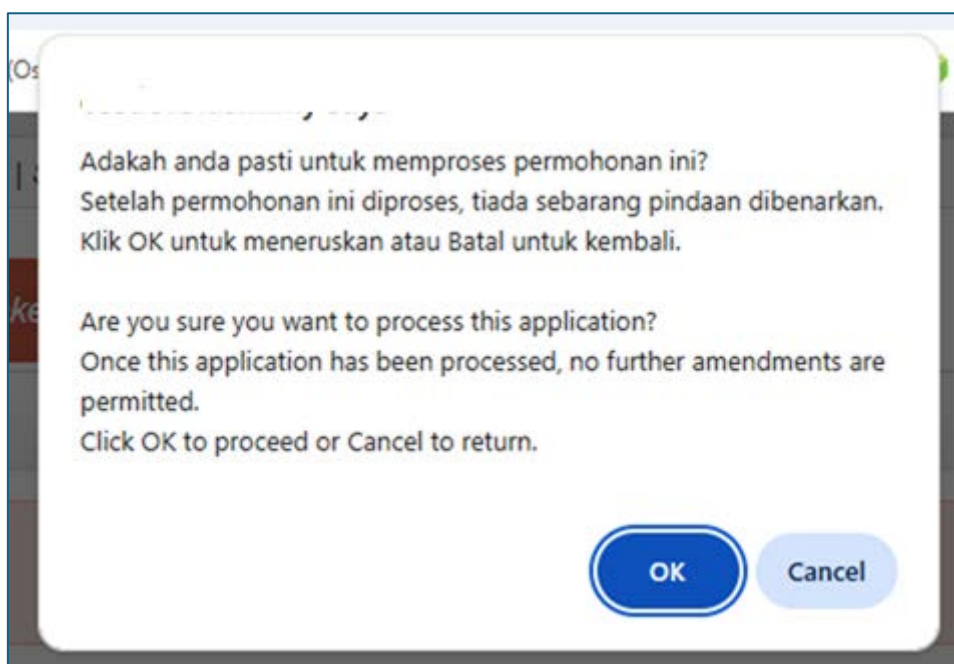
P1P2: Permohonan Dihantar untuk Perakuan Penasihat Akademik | Application Sent for Academic Advisor's Approval

Tarikh Date	Status	Peranan Role	Kursus Daftar Registered Course	Catatan Notes
11/03/2026 15:28 PM	-	Pelajar Student	AAP312 (3), AAW211 (3), AAW318 (3)	-

Anda tidak dibenarkan melakukan pengesahan kerana maklumat Timbalan Dekan (Akademik) tidak tersedia. Sila hubungi Unit Rekod Pelajar untuk tujuan pengemaskinian.
You are not allowed to proceed with the verification as the Deputy Dean (Academic) information is not available. Please contact the Student Records Unit for updating purposes.

🔍 Senarai kursus yang telah diambil | List of courses taken

- Klik butang LULUS. Paparan pop-up pengesahan akan muncul, klik **OK**.
Click the APPROVE button. A confirmation pop-up window will appear; click OK.



- Permohonan tersebut kini akan dihantar ke peringkat Dekan dan status bertukar kepada *Permohonan Dihantar untuk Perakuan Timbalan Dekan (Akademik)*. Anda boleh memantau rekod ini semula di menu *Seliaan*.

The application will now be submitted to the Dean level, and the status will change to Application Submitted for Deputy Dean (Academic) Endorsement. You can monitor this record again under the Supervision menu.

The screenshot shows the P1P2 system interface. The top navigation bar includes a home icon, a date/time stamp (12 March 2026 03:28:34 PM), and a dropdown menu for 'P1P2'. The main content area is titled 'Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026'. A green message box states: 'Pendaftaran kursus pelajar () telah dihantar kepada Timbalan Dekan (Akademik) untuk semakan. Course registration has been submitted to your Deputy Dean (Academic) for review.' Below this, a section titled 'Senarai pelajar percubaan (P1/P2) | List of probationary student (P1/P2)' shows 'TIADA REKOD | NO RECORD'.

3. Panduan Pengguna: Dekan / Timbalan Dekan (Akademik)/ User Guide: Dean / Deputy Dean (Academic)

Dekan atau Timbalan Dekan (Akademik) merupakan pihak berkuasa meluluskan (jawatankuasa mutakhir) yang menentukan sama ada pendaftaran kursus pelajar P1/P2 tersebut disahkan sepenuhnya.

The Dean or Deputy Dean (Academic) is the approving authority (final committee) determining whether the P1/P2 student's course registration is fully endorsed.

Langkah 1: Semakan Senarai Permohonan/ Step 1: Reviewing Application List

- Log masuk ke sistem eDaftar dan pergi ke menu P1P2 > Belum Sah.
Log in to the eDaftar system and navigate to the P1P2 > Pending menu.
- Semua permohonan yang telah diperakukan oleh Penasihat Akademik dan memerlukan kelulusan Dekan akan dipaparkan.
All applications that have been endorsed by the Academic Advisor and require the Dean's approval will be displayed.
- Klik ikon **Proses (Pensil hijau)** pada nama pelajar yang ingin diproses.
*Click the **Process** icon (Green pencil) on the name of the student you wish to process.*

The screenshot shows the P1P2 system interface with a table of probationary students. The table has columns for No. Matrik, Nama, Program, Major, Minor, Rangkaian, Taraf Akademik, Tarikh Permohonan, Status Permohonan, and Proses. The first entry is for student 24300644, XUE, SHENGJIE, PERKOMPUTERAN CERDAS (UOW), INTELLIGENT COMPUTING (UOW), TIDAK BERKENAAN (UOW), TIDAK BERKENAAN (UOW), SAINS KOMPUTER, P1, 12/03/2026, and Status Permohonan: Permohonan Dihantar untuk Perakuan Timbalan Dekan (Akademik). The Proses column shows a green pencil icon.

No. Matrik Matric No.	Nama Name	Program Programme	Major	Minor	Rangkaian Programme Structure	Taraf Akademik Academic Status	Tarikh Permohonan Application Date	Status Permohonan Application Status	Proses Process
1 24300644	XUE, SHENGJIE	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN (UOW) NOT APPLICABLE	TIDAK BERKENAAN (UOW) NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	12/03/2026	Permohonan Dihantar untuk Perakuan Timbalan Dekan (Akademik) Application Sent for Deputy Dean (Academic)'s Approval	

Langkah 2: Kelulusan atau Pindaan Akhir/ Step 2: Final Approval or Amendment

- Di dalam **Form Dekan**, anda boleh melihat sejarah perakuan yang dibuat oleh Penasihat Akademik termasuk tarikh, kaedah, dan catatan penasihat. *In the **Dean Form**, you can view the endorsement history made by the Academic Advisor, including the date, method, and advising remarks.*

- In the **VERIFICATION** section, enter your comments in the Remarks field (This field is **MANDATORY** to complete).

No. Pengenal Identification No.		Taraf Akademik Academic Status	PERCUBAAN 1 PROBATION 1	Rancan Programme Structure	SAINS KOMPUTER COMPUTER SCIENCE	
No. Matric Matric No.		Pusat Pengajian School	PUSAT PENGAJIAN SAINS KOMPUTER SCHOOL OF COMPUTER SCIENCES		Major	TIDAK BERKENAAN NOT APPLICABLE
Status	AKTIF ACTIVE	Kampus Campus	INDUK MAIN CAMPUS		Minor	TIDAK BERKENAAN NOT APPLICABLE
Semester Masuk Semester Registered	251	Program Programme	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)		MUET Tahun Year	 TAHUN PERTAMA YEAR 1

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

- Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan
Registration of courses is subject to the approval

Kursus | Course

[1] Select Course

Jenis | Type

[2] Select Type - a list will be displayed based on the select

Register

#	Kod Code	Tajuk Title	Jenis Type	Unit		
1	AAP312 (Belum Disahkan Not Confirmed)	ANALITIK GUNAAN APPLIED ANALYTICS	T	3		
2	AAIW21 (Belum Disahkan Not Confirmed)	PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN PROGRAMMING FOR BUSINESS ANALYTICS	T	3		
3	ACE401 (Belum Disahkan Not Confirmed)	PERNIAGAAN, PERANCANGAN & PERBANKAN BUSINESS, PLANNING & BANKING	T	3		
JUMLAH UNIT TOTAL UNIT				9		
JUMLAH BEBAN KERJA (UNIT) SEBENAR TOTAL ACTUAL WORK LOAD (UNIT)				9		

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

P1P2: Permohonan Dihantar untuk Perakuan Timbalan Dekan (Akademik) | *Application Sent for Deputy Dean (Academic)'s Approval*

Tarikh Date	Status	Peranan Role	Kursus Daftar Registered Course	Catatan Notes
12/03/2026 15:36 PM	-	Pelajar Student	AAP312 (3), AAW211 (3), AAW318 (3)	-
12/03/2026 16:55 PM	Lulus dengan pandangan Approved with Amendments	Penasihat Akademik Academic Advisor	AAP312 (3), AAW211 (3), ACE401 (3)	Tarikh Penasihatkan: 11/03/2026 Kaedah Penasihatkan: dalam telefon Catatan: catatan PA (Delete 1, tambah 1)

Q Senarai kursus yang telah diambil | *List of courses taken*

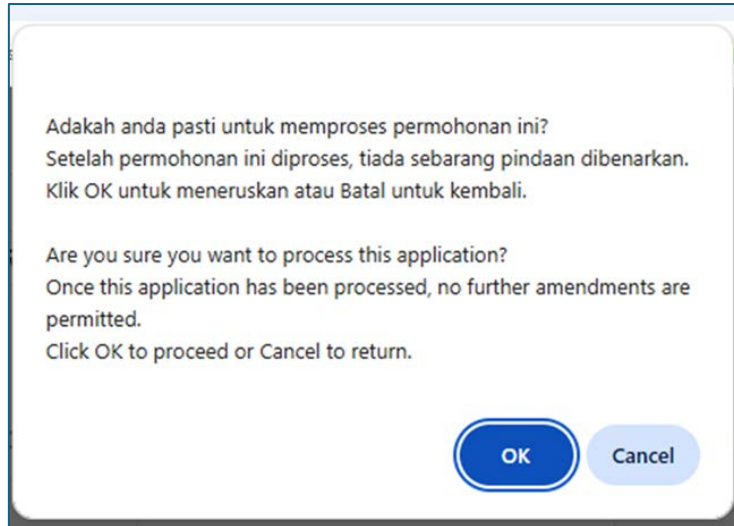
PENGESAHAN

Catatan | Notes

0 / 500

✓ LULUS | APPROVED

- Klik butang LULUS. Paparan pop-up pengesahan akan keluar, klik **OK** untuk memproses. *Click the APPROVED button. A confirmation pop-up window will appear; click OK to process.*



Langkah 3: Semakan Rekod Selesai/ Step 3: Checking Completed Records

- Setelah diluluskan, permohonan akan dipindahkan keluar dari senarai *Belum Sah*. *Once approved, the application will be moved out of the Pending list.*
- Anda boleh menyemak semula senarai penuh permohonan yang telah selesai diproses melalui menu Semua Pelajar. Status pelajar tersebut akan dikemas kini kepada Diluluskan. *You can review the full list of completed applications via the All Student menu. The student's status will be updated to Approved.*

eDaftar (TEST)

Home > 12 March 2026 03:56:33 PM

P1P2

Belum Sah | Pending

Seliaan | Supervision

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

Senarai pelajar percubaan (P1/P2) | List of probationary student (P1/P2)

Display 10 records

Search

#	No. Matric Matric No.	Nama Name	Program Programme	Major	Minor	Rancian Programme Structure	Taraf Akademik Academic Status	Tarikh Permohonan Application Date	Status Permohonan Application Status	Proses Process
1	24101846	JIANG, JIAWEI	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	PERKOMPUTERAN CERDAS INTELLIGENT COMPUTING	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	11/03/2026	Permohonan Dihantar untuk Perakuan Penasihat Akademik Application Sent for Academic Advisor's Approval	
2	24300643	XUAN, ZHOUYUAN	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	-		
3	24300644	XUE, SHENGJIE	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	12/03/2026	Permohonan Dihantar untuk Perakuan Timbalan Dekan (Akademik) Application Sent for Deputy Dean (Academic)'s Approval	
4	24300708	ZHANG, LUWEN	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	-		
5	24300735	ZHANG, ZHILONG	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	-		

Showing 1 to 5 of 5 entries

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Ringkasan Log & Status Aliran Kerja (Workflow)/ Log Summary & Workflow Status

Bagi memudahkan rujukan semua pihak, berikut adalah senarai status yang akan dipaparkan dalam sistem mengikut aliran proses:

For ease of reference, below is the list of statuses displayed in the system according to the workflow process:

Home | 12 March 2026 04:02:47 PM

P1P2

Belum Sah | Pending

Selakan | Supervisor

Semua Pelajar | All Student

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

Senarai pelajar percubaan (P1/P2) | List of probationary student (P1/P2)

Display 10 records

Search

#	No. Matric Matric No.	Nama Name	Program Programme	Major	Minor	Rancangan Programme Structure	Taraf Akademik Academic Status	Tarikh Permohonan Application Date	Status Permohonan Application Status	Proses Process
8	24101846	JIANG, JIAWEI	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	PERKOMPUTERAN CERDAS INTELLIGENT COMPUTING	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	11/03/2026	Permohonan Dihantar untuk Perakuan Penasihat Akademik Application Sent for Academic Advisor's Approval	
29	24300644	XUE, SHENGJIE	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	12/03/2026	Diluluskan Approved	
1	165300	CHANG, HONGQIAN	KEJURUTERAAN PERISIAN (UOW) SOFTWARE ENGINEERING (UOW)	KEJURUTERAAN PERISIAN SOFTWARE ENGINEERING	TIDAK BERKENAAN NOT APPLICABLE	KEJURUTERAAN PERISIAN SOFTWARE ENGINEERING	P1	-		
2	23101644	CHEN, WEILONG	SAINS KOMPUTER (UOW) COMPUTER SCIENCE (UOW)	PERKOMPUTERAN CERDAS INTELLIGENT COMPUTING	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	-		
3	24300131	CHEN, XING	KEJURUTERAAN PERISIAN (UOW) SOFTWARE ENGINEERING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	KEJURUTERAAN PERISIAN SOFTWARE ENGINEERING	P1	-		
4	24300149	CHENG, ZIANG	KEJURUTERAAN PERISIAN (UOW) SOFTWARE ENGINEERING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	KEJURUTERAAN PERISIAN SOFTWARE ENGINEERING	P1	-		
5	24300174	DU, CHANGNUO	KEJURUTERAAN PERISIAN SOFTWARE ENGINEERING	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	KEJURUTERAAN PERISIAN SOFTWARE ENGINEERING	P1	-		
6	24101829	GUO, RUNLIANG	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	PERKOMPUTERAN CERDAS INTELLIGENT COMPUTING	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P2	-		
7	24101843	JI, TIANJIAO	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	PERKOMPUTERAN CERDAS INTELLIGENT COMPUTING	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	-		
9	24300291	JING, ZHENG	PERKOMPUTERAN CERDAS (UOW) INTELLIGENT COMPUTING (UOW)	TIDAK BERKENAAN NOT APPLICABLE	TIDAK BERKENAAN NOT APPLICABLE	SAINS KOMPUTER COMPUTER SCIENCE	P1	-		

Showing 1 to 10 of 36 entries

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Terima kasih | Thank you